

**BROCKPORT CENTRAL SCHOOL  
BOARD OF EDUCATION  
October 5, 2021**

These are the minutes of the Regular Board Meeting held on October 5, 2021. The meeting was called to order at 6:03 p.m. by President Carbone.

The following Board Members were in attendance:

Terry Ann Carbone, President  
Jeffrey Harradine, Vice President  
David Howlett, Board Member  
Daniel Legault, Board Member  
Robert Lewis, Board Member  
Kathy Robertson, Board Member  
Michael Turbeville, Board Member

Also present were:

Sean Bruno, Superintendent of Schools  
Lynn Carragher, Assistant to the Superintendent for Inclusive Education  
Jerilee DiLalla, Assistant Superintendent for Human Resources  
Rachel Kluth, Ed.D. Assistant to the Superintendent for Secondary Instruction  
Jill Reichhart, Treasurer and Finance Director  
Darrin Winkley, Assistant Superintendent for Business  
Deb Moyer, District Clerk  
Amanda White  
Pat Cliff  
Kevin Rademacher  
Stuart Bailey

#### **ORDER OF THE AGENDA**

Ms. Robertson moved, seconded by Mr. Turbeville, the Board approved the order of the agenda, including hand carry 4.1.2. The motion carried 7-0.

#### **MINUTES**

Mr. Harradine moved, seconded by Mr. Turbeville, the Board approved the September 21, 2021 Regular Board Meeting minutes. The motion carried 7-0.

#### **BOARD PRESENTATIONS**

None

#### **COMMUNICATION – PUBLIC COMMENT**

None

#### **BOARD REPORTS**

None

#### **1. New Business**

None

#### **2. Policy Development**

The Board discussed the first-reading of policies 2.1-2.8.

- 2.1 3110 Public Information Program
- 2.2 3120 Community Collaboration
- 2.3 3121 Adult Education

- 2.4 3130 Senior Citizens
- 2.5 3140 Flag Display
- 2.6 3141 Commemoration Guidelines
- 2.7 3150 School Volunteers
- 2.8 3160 Relations with Education Research and Service Center

### 3. Instructional Planning & Services

- 3.1 Verbal – Rachel Kluth, Ed.D., Assistant to the Superintendent for Secondary Instruction
  - Dr. Kluth reported they are excited to have Gina Sweeney joining the Office of Instruction.
  - Dr. Kluth reported there was a high interest in the 24/7 online tutoring through Paper.com and we are moving forward with offering that resource for secondary students.
  - She also reported that Instructional subcommittee held first meeting and will send Board members the minutes.
- 3.2 Verbal – Lynn Carragher, Assistant to the Superintendent for Inclusive Education and Instruction.
  - Ms. Carragher reported kicking off first department meetings for the year as well as first meetings with BOCES contract services. The office has also been busy with CSE meetings and COVID protocols, as well as McKinney Vento Act issues.
- 3.3 Mr. Turbeville moved, seconded by Mr. Legault, the Board approved Consent Items (CSE) 3.3.1-3.3.6. The motion carried 7-0.
  - 3.3.1 On July 29, August 30, September 1, 2 and 7, 2021, the District Committee on Special Education reviewed students and made recommendations for placement.
  - 3.3.2 On August 31, September 1, 2, 8 and 13, 2021, the District Subcommittee on Special Education reviewed students and made recommendations for placement.
  - 3.3.3 On June 15, August 25, 31 and September 21, 2021, the Committee on Preschool Special Education reviewed students and made recommendations for placement.
  - 3.3.4 On August 30, 2021, the Barclay Subcommittee on Special Education reviewed students and made recommendations for placement.
  - 3.3.5 On September 3 and 10, 2021, the Hill Subcommittee on Special Education reviewed students and made recommendations for placement.
  - 3.3.6 On August 17, September 3, 7, 8, 10, and 13, 2021, the High School Subcommittee on Special Education reviewed students and made recommendations for placement.

### 4. Personnel

Mr. Howlett moved, seconded by Ms. Robertson, the Board approved Personnel 4.1-4.13 (including hand carry 4.1.2). The motion carried 7-0.

#### CERTIFIED

##### 4.1 Appointments

- 4.1.1 **UPDATE** Sophia Palmieri, to be appointed as a long term substitute elementary teacher at Ginther School effective ~~October 14, 2021~~ **October 7, 2022** through June 30, 2022. Pending initial certificates in childhood education grades 1-6 and students with disabilities grades 1-6. Annual salary \$ 37,100, (prorated \$ ~~31,906~~ **\$32,648**).
- 4.1.2 **HAND CARRY:** Matthew Newsome, to be appointed as a school psychologist at the high school effective November 15, 2021. Permanent certificate as a school psychologist. Probationary period November 15, 2021 through November 14, 2024. This expiration date is tentative and conditional only. In order to be eligible for tenure the employee must meet all requirements of Educational Law and corresponding regulations. Annual salary \$ 49,158, (prorated \$36,622)

##### 4.2 Resignations

None

**4.3 Substitutes**

- 4.3.1 Derrick Biehl, Contracted Building Substitute (\$130 per day)
- 4.3.2 Alex Burg
- 4.3.2 Palma Madsen
- 4.3.3 Carter Mink

**4.4 Teacher Immersion Fellowship Program Participants**

- 4.4.1 Kevin Kantar
- 4.4.2 Andrew Macri

**4.5 Leaves of Absence**

- 4.5.1 Rachel Dzierzanowski, to begin an unpaid leave of absence effective October 4, 2021 through November 18, 2021.

**4.6 Other**

- 4.6.1 Alyssa Stevens, Mentor Teacher, \$1000.
- 4.6.2 Tina Harrity, Diversity Club Advisor, Level J Step 1 \$799 (prorated \$ 707 Oct – June).
- 4.6.3 Rachel Dzierzanowski, Friends of Rachel Advisor, Level L Step 8 \$513 (prorated \$371 Nov 19 – June).
- 4.6.4 Samantha DiPerna, Friends of Rachel Advisor, Level L Step 1 \$389 (prorated \$62 Oct 6 – Nov 18).
- 4.6.5 Scott Nugent, Fitness Department Chair, \$ 3393.
- 4.6.6 Yvonne Casale, Art Club Advisor, Level K Step 4 \$784.
- 4.6.7 Andrea Gabel, Baking Club Advisor, Level L Step 1 \$389.
- 4.6.8 Kathleen Salecki, Board Game Club Advisor, Level I Step 1 \$389.

**CLASSIFIED****4.7 Appointments**

- 4.7.1 William Fleth, to be appointed as a probationary Student Behavioral Assistant at the High School effective October 7, 2021. Rate is set at \$13.70 per hour. Probationary period begins on October 7, 2021 and ends on January 6, 2022.
- 4.7.2 ~~Victoria Brock, to be appointed as a probationary Food Service Helper at the High School effective October 6, 2021. Rate is set at \$12.50 per hour. Probationary period begins on October 6, 2021 and ends on October 5, 2022. (Pending fingerprint clearance.)~~ **RESCINDED ACCEPTANCE**
- 4.7.3 Kerry Mallon, to be appointed as a provisional Office Clerk III (11 Months) at Oliver Middle School effective October 6, 2021. Rate is set at \$14.15 per hour. Probationary period is to be determined. (Pending fingerprint clearance.)
- 4.7.4 Erica Baase, to be appointed as a provisional Clerk I at the High School effective October 6, 2021. Rate is set at \$17.70 per hour. Probationary period is to be determined.

**4.8 Resignations**

- 4.8.1 Scott Castle, Security Worker, Security Department, resigning effective September 20, 2021.
- 4.8.2 Carol Boyd, School Aide/Cafeteria Monitor, Oliver Middle School, resigning effective September 21, 2021.
- 4.8.3 Carolyn Wissinger, School Aide/Cafeteria Monitor, Oliver Middle School, resigning for the purpose of retirement, effective October 31, 2021.
- 4.8.4 Jacqueline Wittman, Teacher Aide, Oliver Middle School, resigning effective October 8, 2021.
- 4.8.5 Melissa Parmele, Teacher Aide, Hill School, resigning effective October 1, 2021.
- 4.8.6 Kelly Johnson, Bus Driver, Transportation Department, resigning effective October 1, 2021.
- 4.8.7 Takia Quackenbush, Bus Driver, Transportation Department, resigning effective September 26, 2021.
- 4.8.8 William Fleth, Teacher Aide, Oliver Middle School, resigning effective October 6, 2021, pending board approval to the position of Student Behavioral Assistant.
- 4.8.9 Erica Baase, Office Clerk II (11 Months), High School, resigning effective October 5, 2021, pending board approval to the position of Clerk I.

**4.9 Substitutes**

- 4.9.1 Sonya Burandt, Food Service Helper
- 4.9.2 Andre Shaw, Bus Attendant, pending fingerprint clearance
- 4.9.3 Thomas Stroup, Bus Attendant, pending fingerprint clearance
- 4.9.4 Alexander Stoker, Student Lifeguard

**4.10 Volunteers**

None

**4.11 College Participants**

None

**4.12 Leaves of Absence**

- 4.12.1 Amber Bruckman, Teacher Aide, High School, effective September 2, 2021 through the anticipated date of November 28, 2021.
- 4.12.2 Spaz Rosato, Assistant Cook, effective October 14, 2021 through the anticipated date of November 30, 2021.

**4.13 Other**

None

**5. Financial**

- 5.1 Verbal – Jill Reichhart, Director of Finance
  - None.
- 5.2 Mr. Turbeville moved, seconded by Mr. Lewis, RESOLVED, that the Board of Education approve the transfer of \$1,109,545.79 undesignated unappropriated fund balance as of June 30, 2021 to the capital fund for 2021 Bus Purchases in lieu of issuing debt. The motion carried 7-0.
- 5.3 Mr. Howlett moved, seconded by Ms. Robertson, RESOLVED, that the Board of Education approve the 2021-2022 Additional OMS Extraclassroom Activity Clubs. The motion carried 7-0.

**6. Physical Plant, Safety & Security, Transportation and Support Services**

- 6.1 Verbal – Darrin Winkley, Assistant Superintendent for Business
  - Mr. Winkley and Mr. Bruno explained the process, draft timeline and gave a financial overview for the proposed 2021 Capital Improvement Project.
  - In response to Board interest in solar energy, a brief presentation was shared on the New York State Solar Energy Projects
    - An overview of Large-Scale Renewables (typically larger than 5MW ac) and Distributed Energy Resources (typically 5 MW ac or less) was provided.
    - Considerations include energy needs, cost, and environmental impact
    - Kevin Rademacher and Stuart Bailey from LaBella also helped explain the process.

**7. Human Resources**

- 7.1 Verbal – Jerilee DiLalla, Assistant Superintendent for Human Resources
  - Ms. DiLalla reported the weekly testing clinic started and thanked her department for working diligently with getting staff signed up and more informed about options. There are 216 people who are mandated to be tested. Vaccinated staff can opt into testing. Staff receive a weekly survey via email to upload test results.

**8. Report of the Superintendent of Schools**

- 8.1 Verbal – Sean C. Bruno, Superintendent of Schools
  - Mr. Bruno provided a Capital Project update with Mr. Winkley (see 6.1).

**9. Board Operations**

- 9.1 2021-22 Board of Education Meeting Schedule
- 9.2 2022-23 Budget Development Calendar
- 9.3 2021-22 MCSBA Calendar

**10. Old Business**

None

**11. Other Items of Business**

None

**12. Round Table**

- Mr. Howlett shared his frustration with COVID-19 mandates, but also shared his appreciation for all the hard work to accommodate them. He also provided an update from the Alumni Association; it is going to be a tough year with two big donors struggling financially. They continue to plan for the senior dinner.
- Ms. Robertson thanked all for their hard work and shared it is so appreciated. She reminded everyone about Walk to School Day.
- Ms. Carbone shared her concerns about vaccine mandates and encourages people to contact the governor and legislators.
- Mr. Harradine shared that it was World Teacher Day and at some point would like to visit the schools to tell staff how much they are appreciated. He was also happy to see a BHS alum hired as a school psychologist.

**13. Executive Session**

- 13.1 Mr. Howlett moved, seconded by Mr. Turbeville, the Board adjourned the regular meeting at 7:12 p.m. to enter into Executive Session for the purpose of discussing the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. The motion carried 7-0.

Mr. Howlett moved, seconded by Mr. Turbeville, the Board entered into executive session at 7:31 p.m. The motion carried 7-0.

Mr. Howlett moved, seconded by Mr. Turbeville, the Board adjourned executive session and entered into regular session at 8:41 p.m. The motion carried 7-0.

**13. ADJOURNMENT**

- 13.1 Ms. Robertson moved, seconded by Mr. Legault, the Board adjourned the meeting at 8:42 p.m. The motion carried 7-0.

Prepared by:

  
Debra S. Moyer, District Clerk

10/20/21  
Date